

MEMBERS & GUESTS POLICY

The King's Head is a private members club. We do not allow members of the public entry at any time unless they are guests of an accompanying member or have organised a visit to the club through the proper means.

For any membership referrals please contact events@thekingshead-london.com

KEY MEMBERSHIP GUIDELINES

- 1. Membership is non-transferable. Friends and family are not entitled to use another person's membership.
- 2. A member attending the club must have a valid membership. Members are welcome to bring up to 5 guests with them to the club per day without a reservation. Additional guests are at the discretion of management. All guests are bound by house rules and their behaviour within the club is the responsibility of the member hosting them. Any breach of house rules may result in the cancellation of one's membership without refund.
- 3. Any guests must be accompanied by their hosting member unless pre-organised via management. Members should ensure their guests leave when they leave.
- 4. Management reserve the right to refuse entry to a member, or their guests.
- 5. The Kings Head reserves the right to conduct random searches upon entry.
- 6. The management have the right to revoke a membership at any time.
- 7. Membership fees are non-refundable.
- 8. The following are strictly prohibited within the club and would lead to revocation of membership:
 - a. Drug taking or possession of drugs.
 - b. Violence.
 - c. Verbal abuse to other guests or staff.
 - d. Theft.
 - e. Intentional damage to fixtures and/or fittings (any damage will be billed to the guest or member at fault).
- 9. We have a responsibility to our neighbours and will not permit loud or disruptive behaviour outside the club. Noise should be kept to a minimum.
- 10. All bills must be settled at point of sale or before leaving. Any unpaid bills will be processed by management on the same day.
- 11. No children are permitted in the club without express permission of the management and if allowed, must be accompanied by an adult at all times. Minors are not permitted in the venue after 8pm.



- 12. The club may keep personal information and bank details during the period of membership and for a reasonable period of time following termination of membership. It is the member's responsibility to ensure that all membership fees can be processed successfully. Failure may result in cancellation of membership.
- 13. For the health and safety of members and guests, at no time can food and beverages be brought onto the premises other than those purchased at the club.
- 14. All members must sign in at reception upon arrival at the club. Each guest of a member must also sign in upon arrival. The following details for each guest must be logged; Full name, telephone number /(email) address.
- 15. Dress code: Members and guests are expected to adhere to a smart casual code at all times. No hoodies, caps or tracksuits are permitted at any time.
- 16. A recognised form of ID may be required as a prerequisite of entry for any members and guests.

KEY RESTRICTIONS AND GUIDELINES FOR EVENTS AND GUEST ATTENDANCE AT THE KINGS HEAD

- 1. Members are permitted 5 guests at any time during the day. Guests must arrive and leave with their hosting member. (Any additional guests must be authorised by the manager on duty). To avoid disappointment please organise extended guest lists in advance of your visit.
- 2. Members hosting events must ensure their guests have signed up to the PassKit guest list system in advance of their arrival to the premises.
- 3. On special occasions members can provide an extended quantity of guests. On such occasions these extended guest-lists must be submitted by 5pm latest on the date of your event. At all times all guests must adhere to the Key Membership Guidelines.
- 4. Performers at the premises are also permitted a reasonable number of guests who must also adhere to all rules and regulations as described in the Key Membership Guidelines.
- 5. The Kings Head endeavours to create a busy diary of cultural and networking events at the club. If you would like to host an event at the club, please get in contact with us.
- 6. The King's Head hosts corporate events so please do refer us amongst your networks.